

1. Name of the association, residence and language

The name of the association is Aalto Management ry and its residence is Espoo.

The official language of the association is Finnish. In its internal functions the association commits to using Finnish and English. Official documents are produced in both languages.

2. Purpose and operations

The purpose of the association is to promote cooperation between Aalto University and students in education programmes of Business School. Also the purpose of the association is to organize activities regarding specialization areas of educational programmes to the interested students and support their studies. The association operates within the Student Union of Aalto University. For the accomplishment of the association's purpose the association will

- Organize discussion and training events
- Organize cooperation with the faculty and alumni, as well as carry out company visits

To support its operations the association can receive donations and benefits. The association can also organize money collections and raffles after attaining the proper permissions.

3. Members

Every Aalto student can become a member of the association after accepting the purpose of the association and its rules. Membership requires a valid Aalto email. The board of the association accepts new members through applications.

4. Resignation and expulsion of a member

A member has a right to resign from the association by informing the board or the Chairman in writing, or by informing of the resignation in the association's meeting to be written down in the meeting notes. The board can expel a member from the association if a member has failed to fulfill the obligations they committed to when joining the association or has significantly damaged the association either internally or externally, or no longer complies with the law or the association's rules mentioned in the membership rules.

5. Application and membership fees

Membership fees or application fees are decided by the Association's Spring Meeting.

6. The board

The affairs of the association are handled by the Board, which consists of the Chairman and no less than two but no more than fifteen other members elected at the Annual Meeting. The term of office of the Board is the time between annual meetings. The Board elects a Vice Chairman from among its members and appoints the secretary, the treasurer and such other staff as may be required internally or externally.

The Board shall meet when convened by the Chairman or, in his absence, by the Vice Chairman when they consider it appropriate or when at least half of the members of the board call for it. The board is a quorum if at least half of its members and the Chairman or the Vice Chairman is present. Voting shall be done by a simple majority. In case of a tie the vote of the Chairman will determine, unless it's the case of election, which will be a lottery.

7. Writing the name of the association

The name of the association is written by the Chairman, Vice Chairman or treasurer of the board, individually.

8. Financial year and performance audit

The financial year of the association is the calendar year, which is also the term of the performance auditors. Financial Statements with the necessary documents and the annual report of the Board is to be given to the performance auditors within a reasonable time or at least one week before the spring meeting. Performance auditors should submit their written opinion to the board within a reasonable time before the Spring meeting.

9. Meetings of the Association

The Annual Meeting of the Association is held annually on September-December, as determined by the Board. At the Annual Meeting (Fall Meeting), the Chairman, the other Board and performance auditors for the following calendar year are chosen.

Second regular meeting of the association (Spring meeting) is held annually on a date to be determined by the board in February-May. The Spring meeting will approve the annual report and financial statements for the previous year, and whether discharge is granted to those who have carried out the administration of the Association in the previous year. In addition, the action plan and budget are approved and membership and membership fees are decided with a due date.

If a member of the association wants to have a certain topic discussed in a meeting of the association, they shall notify the Board in writing one month before the meeting, or later. Still in time for the meeting topic to be included in the meeting notes. Extra meeting shall be held when the association so decides, or when the board considers it appropriate, or when at least one tenth (1/10) of the voting members of the association or at least 30 members of the Association entitled to vote on a matter specifically notified in writing to the Board so demands. The meeting shall be held within thirty (30) days after the request of retention has been presented to the Board.

At meetings of the Association, each member shall have one vote. Unless otherwise provided in the association rules, the decided ruling has to be supported by more than half of the votes cast. Votes are settled by a simple vote of majority. In the event of a tie, the vote of the chairman of the meeting will determine the ruling, unless it's a case of election, which will be a lottery.

10. Convening meetings of the Association

The Board shall convene the meetings of the Association at least one week before the meeting by mail or by email or on the association's Facebook- or internet- pages.

11. Changing the rules and dissolving the association

The decision to change the rules and dissolve the association must be made at the meeting of the association by a majority of at least three-quarters (3/4) of the votes cast. The invitation to the meeting must state the intention of changing the rules or dissolving of the association. In dissolution of the association Association funds will be used to promote the purpose of the Association. In the event of dissolution of the Association, the assets of the Association shall be transferred to Aalto University Student Union to be used for the purpose of the association or when impossible, to support student activities.